



**Mornington Peninsula**  
NETBALL ASSOCIATION

## **MORNINGTON PENINSULA NETBALL ASSOCIATION INC.**

**Registration Number**  
**A0018078N**

### **BY-LAWS for COMPETITION / PROGRAMS**

**UPDATED: December 2023**

**These By-Laws are the rules governing the internal affairs of the  
Mornington Peninsula Netball Association.**

**They are the operating procedures that determine the conduct  
and direction of the organisation.**



## Contents

1. DEFINITIONS .....	3
2. DELEGATE MEETINGS .....	3
3. CORRESPONDENCE .....	3
4. INFORMATION TO CLUBS/TEAMS .....	3
5. FINANCE.....	4
6. REGISTRATION .....	4
7. NETBALL VICTORIA MEMBERSHIP / INSURANCE.....	5
8. PLAYER REQUIREMENTS.....	5
9. GRADING.....	5
10. DRESS CODE .....	6
11. CLEARANCES .....	7
12. CHILD SAFE POLICIES.....	7
13. CONDUCT OF MATCHES.....	7
14. SCORING.....	8
15. PROGRESSIVE LADDERS .....	8
16. BYES.....	9
17. BORROWING / QUALIFYING PLAYERS.....	9
18. FINALS .....	10
19. FORFEITS / WALKOVERS .....	11
20. CANCELLATIONS.....	11
21. PROTESTS .....	11
22. AWARDS.....	11
23. COACHING.....	11
24. SPECTATORS.....	12
25. FUNDRAISING.....	12
26. COURSES, SEMINARS & OTHER OPPORTUNITIES .....	12
27. ACCREDITATION .....	12
28. RISK MANAGEMENT.....	13
29. INDEMNITY.....	14
30. DISPUTE RESOLUTION.....	14
31. SPECIAL CIRCUMSTANCES/PROVISIONS CLAUSE.....	14
32. INCLUSIVE ENVIRONMENTS.....	14
33. UMPIRE ACCREDITATION AND EXPECTATIONS .....	15
34. SQUAD ELIGIBILITY & SELECTION TRIALS.....	16
SCHEDULE OF FINES.....	17
SCHEDULE 1.....	18



## 1. DEFINITIONS

“**Constitution**” means the constitution of the Mornington Peninsula Netball Association. It may otherwise be referred to as the Rules of Incorporation.

“**Bylaws**” are additional rules which apply to members which generally deal with internal and administrative matters. The Bylaws are made under the Constitution. Accordingly, the Bylaws are subordinate to the Constitution and must not be inconsistent with the Constitution.

“**Clubs**” include school / community not-profit incorporated body which has an interest in netball and is affiliated with the Association.

“**Teams**” is a team which is not affiliated with a governing Club within the Night Competition.

## 2. DELEGATE MEETINGS

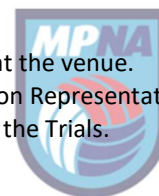
- 2.1 Clubs
  - 2.1.1 One (1) Club delegate must attend each General Meeting, schedule to be provided as soon as practicable after AGM. Non attendance will see clubs fined (refer to schedule of fines).
  - 2.1.2 Compulsory attendance of one (1) Club delegate at Pre-Annual General Meeting and Annual General Meeting, dates to be confirmed at the beginning of each year. Non attendance will see clubs fined (refer to schedule of fines)
- 2.2 Teams
  - 2.2.1 One (1) Team delegate must attend the General Meeting directly prior to the season commencing. For teams playing 2 seasons in the year this will be 2 meetings. Teams are also required to attend the pre-agm and AGM meetings.
  - 2.2.2 Non-Attendance could result in team not being entered into the appropriate competition, not accepted at all and/or a monetary fine as identified in the schedule.

## 3. CORRESPONDENCE

- 3.1 All correspondence must be received in writing from club email or nominated delegate to the appropriate association email address.
- 3.2 All correspondence from the Association will be addressed to the nominated club or team delegate and associated email address.
- 3.3 All Clubs must have an active email address which is accessed regularly (at least weekly) for urgent correspondence.

## 4. INFORMATION TO CLUBS/TEAMS

- 4.1 The Association shall provide the following information in writing to all registered Clubs prior to the start of the season:
  - 4.1.1 Association contact details & venue address
  - 4.1.2 By-Laws
  - 4.1.3 Due date and amount of all fees and levies that are to be paid for the season
  - 4.1.4 Association Calendar of Events
  - 4.1.5 Information regarding any meetings or other requirements of the Association
  - 4.1.6 Details of Courses, Seminars etc.
  - 4.1.7 Codes of Behaviour and penalties for any breaches.
- 4.2 A copy of the Association Constitution and By-laws will be available at the venue.
- 4.3 Notice of Selection Trials for Mornington Peninsula Netball Association Representative Teams must be available at least three (3) weeks prior to the date of the Trials.



Information will be forwarded to each club secretary and will also be available at the venue.

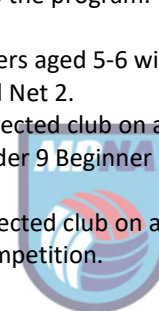
- 4.4 All information will be available on the Association website and/or social media channels
- 4.5 The Mornington Peninsula Netball Association takes no responsibility for members not accessing information which has been distributed as per this by-law.

## 5. FINANCE

- 5.1 Fees
- 5.1.1 The executive committee shall set fees annually.
- 5.1.2 The fees shall be calculated to cover the costs of:
- Netball Victoria [association registration fees](#)
  - Mornington Peninsula Netball Association and Mornington Shire Council License agreement
  - Ongoing maintenance & repairs of the Mornington Peninsula Netball Club Rooms
  - Equipment for Programs (match balls, spare bibs, first aid supplies, post pads etc.)
  - Umpiring costs
  - Trophies & Awards
  - Administration costs
- 5.1.3 Fees and fines must be paid on the nominated due date.
- 5.1.4 Penalty will apply for non-payment of fees. Refer to schedule of fines.
- 5.2 Reimbursement/Payments
- 5.2.1 The Association Committee members shall be entitled to claim expenses incurred whilst acting in an official capacity. Receipts must be supplied.
- 5.2.2 The association will pay administrators, officiators, umpires, supervisors, coaches, canteen staff, mentors and others as required and amount commensurate with the time involved in carrying out the duties listed on the position description. Refer to schedule 1.0 for list of all positions.
- 5.2.3 All paid staff other than umpires, officiators, umpires supervisors, NSG coaches and squad coaches will be official employees of the association and will be required to complete employment requirements as per relevant legislation.

## 6. REGISTRATION

- 6.1 Club/Teams wishing to enter competitions must:
- 6.1.1 Complete the official online registration form by the required date
- 6.1.2 Register each player via netball connect to the competition or have a single game voucher completed prior to them taking the court.
- 6.1.3 Penalty: for teams playing players not registered within the association and competition is a loss of 4 points.
- 6.2 Programs (Net Set Go)
- 6.2.1 Players wishing to register must complete the official online Registration Form by the nominated due date.
- 6.2.2 Depending on numbers, players failing to complete the online Registration Form & fees by the due date may not be accepted into the program.
- 6.2.3 Net Set Go program will run as follows:
- 6.2.3.1 Net – will be split into 2 age groups – players aged 5-6 will be called Net1, players aged 7-8 will be called Net 2.
- 6.2.3.2 Set – players aged 7-8 play within their selected club on a Saturday morning within the Saturday Under 9 Beginner Competition.
- 6.2.3.3 Go – players aged 8-9 play within their selected club on a Saturday morning within the Saturday Competition.



## 7. NETBALL VICTORIA MEMBERSHIP / INSURANCE

### 7.1 COMPULSORY:

- 7.1.1 All players, coaches and umpires participating in a Mornington Peninsula Netball Association competition or program must be a current Netball Victoria member.
  - 7.1.2 Netball Victoria membership fee is set annually by the Victorian Netball Association Inc. and provides personal insurance / liability cover.
  - 7.1.3 Netball Victoria membership is available through online registration only.
  - 7.1.4 Where state membership has been obtained from any other netball association affiliated with Netball Victoria, a receipt or membership card must be produced as proof if required.
  - 7.1.5 For those without state membership, Single Game Vouchers may be used to provide daily insurance cover whilst playing in a Mornington Peninsula Netball Association competition. The voucher must be purchased prior to participating.
  - 7.1.6 Teams and players will need to present proof of current state membership prior to round 1 of each season throughout the year.
- 7.2 Penalty: for teams playing a player without current state membership a loss of 4 points will be applied. The game is awarded to the opposition.

## 8. PLAYER REQUIREMENTS

- 8.1 Participant age is determined as at 31<sup>st</sup> December of that year UNLESS otherwise stated below
- 8.2 Minimum age requirements are:
  - 8.2.1 Open sections (indoor comp) 15 years (no more than 2 players can be 14 turning 15 in any 1 team on the court at any 1 time)
  - 8.2.2 18/U – 14 years at time of taking the court
  - 8.2.3 15/U – 12 years at time of taking the court
  - 8.2.4 13/U – 10 years at time of taking the court
  - 8.2.5 11/U – 9 years – no finals
  - 8.2.6 10/U – 8 years – no finals
  - 8.2.7 9/U & 9/U beginner – 7 years at time of taking the court – no finals
- 8.3 Competition sections will be determined according to player year of birth.
- 8.4 There shall be no restriction on the total number of players registered in a team.
- 8.5 Teams may list up to 12 players for any one game.
- 8.6 There is no limitation on the number of substitutions in any one game (max.12 players).
- 8.7 Up to and including the 13 & Under age group, boys play unrestricted.
  - 8.7.1 Boys may continue to play within Mornington Peninsula Netball Association junior competitions up to and including the year the player turns 13 years of age.
  - 8.7.2 Teams may have up to 3 boys playing at any one time. If 3 boys are on the court at any one time, they must play in separate thirds of the court – (GK/GD - WD/C/WA - GA/GS).
- 8.8 It is the requirement of the club / team manager to ensure that all team members meet the below minimum age requirements for all players taking the court. The association will undertake spot checks on all games throughout the season and where a club/team is found to be in breach of this policy they will be deducted 4 (four) points for each game that contains a breach.

## 9. GRADING

- 9.1 A Grading Committee will be appointed by the Association to evaluate and grade all teams.
- 9.2 The Grading Committee has the right to refuse entry to any team applying to enter the competition.
- 9.3 The Executive Committee will be the ultimate adjudicator of all grading decisions and their decisions will be final.
- 9.4 All divisions graded during the first five (5) rounds of any season.
- 9.5 No further changes will be made to grading or draws after this point.



- 9.6 Where there is a bye during first 5 rounds, round 6 may be considered.
- 9.7 The aims of re-grading will be to:
- 9.7.1 challenge strong teams so that they will improve their skills
  - 9.7.2 avoid teams being "thrashed" every week.
  - 9.7.3 allow teams who have struggled one year to experience some success in a different grade the next year
  - 9.7.4 avoid the same teams winning finals every consecutive year.
  - 9.7.5 If a team is re-graded, premiership points and goals for and against will be transferred into the new division.

## 10.DRESS CODE

### 10.1 Competition – see *Netball Victoria*

- 10.1.1 Each Club must register its uniform on the Club Entry form at the beginning of each year.
- 10.1.2 Acceptable uniform designs include either a netball dress or shorts / skirt & top.
- 10.1.3 All players must wear registered club uniform pieces, consisting of, but not limited to a netball dress, skirt/top, shorts/top, long sleeve tops and leggings.
- 10.1.4 The Association must approve all uniform colours and designs before purchasing.
- 10.1.5 Clubs must notify the Association in writing of any proposed changes to their uniform. The Association must approve all changes.
- 10.1.6 Gloves may be worn if medically necessary (with a medical certificate) and only if secured with wrist sweat bands and with no rubber grip.
- 10.1.7 Gloves may be worn in conjunction with nails taped within the Senior Indoor Competition.
- 10.1.8 Tracksuit pants are only acceptable in cold/wet conditions at the discretion of the competition supervisors.
- 10.1.9 Bare midriffs are unacceptable.
- 10.1.10 Hats are encouraged in keeping with the Association Sun Smart Policy, but should be soft-brimmed to avoid eye damage.
- 10.1.11 Outdoor competition:
  - 10.1.11.1 All jewellery must be removed except for piercings which may be taped with rigid brown strapping tape. Where the umpire deems the taping is inappropriate players will not be allowed to take the court until resolved. Players play at own risk.
  - 10.1.11.2 Nails must be cut short as per NV recommendations.
- 10.1.12 Indoor competition:
  - 10.1.12.1 All jewellery must be removed except piercings and wedding / engagement rings that are appropriately padded and taped with rigid brown strapping tape. Where the umpire deems the taping is inappropriate players will not be allowed to take the court until resolved. Players play at own risk.
  - 10.1.12.2 Nails may be padded and taped with rigid brown sports tape.
- 10.1.13 Penalty: A monetary penalty (as per schedule of fines) shall be received per player not wearing the correct uniform - as determined by the umpire/court supervisor - from the offending team. This must be recorded on the score sheet at the start of the game. Teams must be informed and may choose to play without the offending player(s) or pay the penalty as above.
- 10.1.14 Players will not be permitted to take to the court in finals unless they are in full uniform.
- 10.1.15 The official colours of the Mornington Peninsula Netball Association shall be royal blue, red and white. No team shall be permitted to use the association official uniform.
- 10.1.16 Three rounds allowed at the beginning of each season for teams to be fielded in their correct registered uniform. Any player out of uniform, please refer to 10.1.15.
- 10.2 Programs – Net Set Go, Coach / Umpire Courses
  - 10.2.1 Participants must wear clothing suitable for activity (i.e.: shorts/skirt/tracksuit pants, running shoes,)
  - 10.2.2 Net Set Go participants should wear the Junior Development T-shirt, provided by Netball Australia.





## 11.CLEARANCES

- 11.1 All players are unregistered prior to the Annual General Meeting (no inter-club transfer required)
- 11.2 Should a player wish to permanently transfer to another Club during the current season, application must be approved before the player plays for the new Club. No player shall be granted more than one clearance permit during the season.
- 11.3 No permit for any day player will be granted after 31<sup>st</sup> July.
- 11.4 No permit for any night player will be granted after round 8 in any season.
- 11.5 The player must request through their current club / team and complete all details as required on Netball Connect

## 12.CHILD SAFE POLICIES

### PHOTOGRAPHY

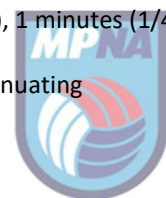
- 12.1 The Mornington Peninsula Netball Association is bound by the Netball Australia Member Protection Policy (clause 7) effective Jan 2014:
  - 12.1.1 *7.1. Images of children can be used inappropriately or illegally. (Therefore) Netball Australia requires every person and organisation bound by this Policy to obtain permission from a child's parent/guardian before taking an image of a child that is not their own. They should make sure the parent/guardian understands how the image will be used.*
  - 12.1.2 *7.2. Netball Australia, Member Organisation and Affiliates also requires the privacy of others to be respected and disallows the use of camera phones, videos and cameras to be used inside changing areas, showers and toilets*
  - 12.1.3 *7.3. When using a photo of a child, Netball Australia, Member Organisation and Affiliates will not name or identify the child, publish personal information such as residential address, email address or telephone numbers without the consent of the parent/guardian.*
  - 12.1.4 *7.4. Netball Australia, Member Organisation and Affiliates will not provide information about a child's hobbies, interests, school, or the like as this information can be used by pedophiles or other persons to groom a child.*
  - 12.1.5 *7.5. Netball Australia, Member Organisation and Affiliates will only use images of children that are relevant to netball and will ensure that they are suitably clothed in a manner that promotes participation in netball. Wherever possible, netball will seek permission from a child's parent/guardian before using the image.*
- 12.2 Furthermore, as per government guidelines, where a sporting event is held on council owned facilities, the organisers of the sporting association are able to ban or require permission of photography anywhere in their venue.
- 12.3 This policy is not intended to restrict people taking photos for legitimate reasons. Therefore, any person taking photos / videos with cameras / mobile phones must:
  - 12.3.1 Obtain the consent of any person / guardian of a child whose image may appear in the photo.
  - 12.3.2 Complete a Photography Permission form which provides your name, contact details and reason for filming. Forms to gain such permission are available at the office on a Saturday.

### CHILD SAFE PRACTICES

- 12.4 Mornington Peninsula Netball Association adheres to all Child Safe Policies and Practices as identified via Netball Australia and Netball Victoria.

## 13.CONDUCT OF MATCHES

- 13.1 Game rules shall be those of Netball Australia, except:
  - 13.1.1 Timing (Central) – accept for finals where individual timers will be ran.
  - 13.1.2 4 x 8 minute quarters, Change ends (¼, ¾ time), 2 minutes (½ time), 1 minutes (1/4, ¾ time)
  - 13.1.3 NO INJURY TIME – A match may be stopped by the umpires in extenuating circumstances to ensure a safe playing area is maintained.
- 13.2 Blood Policy



- 13.2.1 All matches shall follow this procedure.
  - 13.2.2 The game is stopped - the clock is not stopped.
  - 13.2.3 Player leaves the court - substitution rules apply (with no time allowance).
  - 13.2.4 Play is resumed.
- 13.3 All competitions will be played within the rules of the individual competition.
  - 13.4 Fixtures will be arranged for all competitions indicating courts and times. Draws will be available to Clubs prior to the season commencing.
  - 13.5 The "home" team is the first-named team in the fixture.
  - 13.6 Each Team is responsible for the conduct of its players, officials and supporters. Netball Victoria Codes of Conduct must be strictly adhered to.
  - 13.7 PENALTY: Forfeit of the match and possible exclusion from the competition with repeated offences.
  - 13.8 Teams are divided according to age and standard of play.
  - 13.9 The lowest team in a grade and the premiers of the grade exactly below change places at the commencement of the season where possible, unless regraded by the executive committee.

## 14. SCORING

### Outdoor Competition:

- 14.1 Each team must provide a non-participating scorer for all matches.
- 14.2 Each club must provide a minimum of 1 representative per 2 teams as delegates to undertake scoring training and be responsible for the training of other scorers within their club. This can be face to face attendance or by completing the online video training and quiz.
- 14.3 Where clubs (or teams within the club) do not wish to provide a scorer they can nominate this at the beginning of the season (at registration) and will be charged \$15 per game for a scorer to be provided on their behalf.
- 14.4 The nominated scorers must stand together for the duration of the match in the designated location opposite the team benches.
- 14.5 Official scoring systems will be used for each match.
- 14.6 The scoresheet must list all players taking the court prior to the commencement of the play.
- 14.7 Where players are being used as emergencies they must have an (E) listed next to their name. If they do not take the court the scorers are to cross off the player and both are to initial the change.
- 14.8 At the match conclusion, to indicate their satisfaction that the information on the Official Scoresheet is correct, the Official Scoresheet is to be signed and names written by:
  - 14.8.1 the officiating umpires, and
  - 14.8.2 the scorers
- 14.9 The umpires will return score sheet to supervisor.
- 14.10 Penalty – the club will be fined per scoresheet returned to the supervisor incorrectly completed (refer to schedule of fines)

### Indoor Competition:

- 14.11 MPNA will provide a scorer to facilitate each match, utilize live scoring and manage player qualifications and eligibility to play.
- 14.12 The Scoresheet will list the complete names (both given and surname) of all players intending to take the court, prior to the commencement of play.
- 14.13 It is the team's responsibility to sign off on the list of players each week, as names not correctly recorded on the official score sheet and on Netball connect shall not be credited with that game and may not, therefore qualify for finals matches.
- 14.14 All players must be registered to the competition to be able to take the court
- 14.15 Penalty for inaccurate completion of scoresheet prior to game commencement, loss of 4 points.

## 15. PROGRESSIVE LADDERS

- 15.1 A weekly progressive points table will be kept and maintained through the netball connect website.
- 15.2 Scores will be updated on Netball Connect immediately post game however may take up to but no more than 24 hours to reach the system.
- 15.3 Win, Bye, Forfeit = 4 points; Draw, Cancellation = 2 points; Loss = 0 points.
- 15.4 There will be no ladders in the Under 9, Under 10, Under 11 sections.





## 16.BYES

- 16.1 Outdoors – we will endeavor to have no byes in any section. Where there is a bye – a bye round may be considered to ensure no team is disadvantaged (for graded sections only)
- 16.2 Indoors – the number of teams may be capped and season dates and round manipulated to ensure that all teams play equal game numbers throughout each season.

## 17.BORROWING / QUALIFYING PLAYERS

**Outdoor Junior Competitions: NOTE: Team = every individual Team, regardless of parent Club.**

- 17.1 **FILLING IN:** Players within a club may fill-in for any other team within their club in a higher section until the player takes the court for the 6<sup>th</sup> game with a higher graded team. Once this occurs the player must play in the section they have played the most games in. e.g.: registered team is 13E, fills in 3 games in 13C, 3 games in 13A – player would be required to move permanently to 13A. Once you have moved up a section you can no longer fill-in for any higher graded teams for the duration of the season.
- 17.2 **CLUBS** will draw players ONLY from their own teams.
- 17.3 Players may be registered and play for 2 teams within different age groups within the same club each season. (e.g.: play in 13A and 15C as permanent players in both). If a player is registered in 2 teams they are ineligible to fill-in for any other team. i.e.: players may only play in a maximum of 2 games on any day/night.
- 17.4 **SAME SECTION:** Players may NOT transfer between teams within the same section.
- 17.5 **NOTIFICATION:** When filling in for another Team, players must indicate on the score sheet which team they are officially registered with.
- 17.6 **CLEARANCES:** A clearance is not required for players transferring between Teams within the same Club; only for players permanently transferring from one Club to another Club. No clearance is required at the end of a season.
- 17.7 **FILLINS:** Fill in players can only be accessed if 7 or less of the teams regular listed players are available.
- 17.8 When a fill-in is listed there can be no more than a total of 9 players on the scoresheet to play.
- 17.9 These players can take the court at anytime throughout the game and can be rotated as required by the team however the 6 game rule will still apply for these fill-in players as it is not their permanent team.
- 17.10 Once the season commences if a player wishes to permanently join a second team they will required approval in writing from the Executive committee prior to the player taking to the court / registering as grading will need to be considered.
- 17.11 Penalty: for playing ineligible players is loss of 4 points. The game is awarded to the opposition
- 17.12 **FINALS:**
  - 17.12.1 Players must play at least half a season games +1 in a Team throughout the season to be officially registered with that Team and to be eligible to participate in that Team's Final Series.
  - 17.12.2 Players may play only TWO finals matches in a day for registered teams OR they may play for ONE team that they were not registered to however meet the eligibility rule.
  - 17.12.3 Where a Club team has less than 7 qualified players available for a Finals match, a registered player who has played half season + 1 games in a Team from a LOWER section within that club may fill in for finals in a HIGHER section.
  - 17.12.4 Where an Individual Team has less than five (5) qualified players available for a Finals match, a registered player who has played half the season + 1 in a Team from a LOWER section may fill in for finals in a HIGHER section.
  - 17.12.5 If a team which has qualified for finals forfeits, the next team on the ladder will move up into the final four (4) to participate in the finals' series.



**Indoor (18U/Snr) Competitions: NOTE: Team = every individual Team, regardless of parent Club.**

- 17.13 All fill-in players must be registered to the competition on netball connect to be able to take the court. This allows for validation of appropriate insurance and allows successful tracking of eligible games.
- 17.14 Players may play 2 games in a night as long as it is within the same club and a higher section.
- 17.15 Where a player has filled in with an independent team they will NOT be eligible to fill-in for any other team. They will be locked to this team. They can however permanently join another team prior to reaching the 5<sup>th</sup> game of the season.
- 17.16 The 5<sup>th</sup> game up a section will peg the player to the higher section.
- 17.17 Forfeit wins counts towards qualification for players who are listed on the scoresheet at the time the game commences.
- 17.18 Byes do NOT count towards qualifications.
- 17.19 SAME SECTION: Players may NOT transfer between teams within the same section.
- 17.20 NOTIFICATION: When filling in for another Team, players must indicate on the score sheet which team they are officially registered with.
- 17.21 Penalty: for playing ineligible players is loss of 4 points. The game is awarded to the opposition
- 17.22 FINALS:
- 17.22.1 Players must play at least 5 games within a season with a team to be eligible to participate in that Team's Final Series.
- 17.22.2 If a team which has qualified for finals forfeits, the next team on the ladder will move up into the final four (4) to participate in the finals' series.

## 18.FINALS

- 18.1 These will be played at the conclusion of the rounds in each section/division.
- 18.2 The number of points gained during the season shall determine teams qualifying for finals. In the event of teams being equal on points, positions shall be determined by the percentage of goals scored for and against. In the event of teams being equal on percentage, positions shall be determined by the greater number of goals scored FOR.
- 18.3 The top 4 teams in each division will participate in the Finals Series. This may vary at the discretion of the Committee 1V2- winner to Grand Final, Loser to play winner 3V4. Loser of 3V4 is out of the finals series.
- 18.4 All age groups from Under 13 through to Under 18 will participate in the Finals Series.
- 18.5 Teams found playing an ineligible player during finals will be considered to have lost that match.
- 18.6 Matches shall be conducted for finals as for rounds. The starting time of finals matches may alter slightly.
- 18.7 All semi-final matches must be played before the Grand Final date.
- 18.8 Cancellation of finals matches due to inclement weather:
- 18.8.1 Where possible, the association will do its best to reschedule finals matches before games begin, however, if finals are played and,
- 18.8.2 a finals match is cancelled after half time, the half time score will be taken as the official score
- 18.8.3 a finals match is cancelled before half time, the team who finished higher on the ladder will be deemed to be the winner.
- 18.9 Drawn matches in finals:
- 18.9.1 There is a one (1) minute time allowance to enable teams to change ends and scores to be verified on the Official Scoresheet. No positional changes may be made during this time.
- 18.9.2 2 x 5 minute halves will be played, with 1 minute interval between.
- 18.9.3 At the end of the first half, teams change ends. Positional changes and substitutions may be made.
- 18.9.4 Should there still be a draw at the end of the second half of extra time, play continues until one team has a two goal advantage.
- 18.9.5 In the event of injury or illness during extra time, positional changes and/or substitutions may be made.
- 18.10 Forfeits in finals:
- 18.10.1 Five (5) players are required as a minimum for teams to play a game
- 18.10.2 If a team is unable to field enough players to take the court, they forfeit.



## 19.FORFEITS / WALKOVERS

- 19.1 In the event that a team forfeits prior to the match starting, four (4) points, 10 goals and games shall be awarded to registered players of the non-offending team. No games shall be awarded to players of the offending team. PENALTY: Offending team is required to pay double court fees, with 4 points being awarded to the non-offending team.
- 19.2 UMPIRES: will be paid the FULL match payment where a forfeit has occurred and they have not been able to be notified prior to the forfeited match.
- 19.2.1 Umpires will receive half pay if notified within an hour, of an upcoming forfeit
- 19.3 Teams may not take the court with less than 5 players available to play. Teams with less than 5 players ready to play will lose 1 goal per minute until ¼ time after which the game will be considered a forfeit.
- 19.4 To avoid forfeits during the season, teams must provide relevant dates of potential forfeits to the committee when teams are entered at the start of the season. This will allow the team to be fixtured for a bye on these dates. These include: school camps, mid-term breaks, compulsory school sport clashes, scholarship exams, work commitments etc.

## 20.CANCELLATIONS

- 20.1 When matches are cancelled prior to games commencing or before half time, on account of a total strike (e.g.; power, or situation created by a prolonged petrol strike), weather or some other cause, both teams will be credited with two (2) points and five (5) goals each and the competition will continue as per the fixture. Games will be credited to all players currently registered in the team.
- 20.2 In the event that a match is cancelled due to weather after half-time, the scores at half-time will be recorded and four (4) points will be awarded to the team winning at half-time. Games will be awarded to all players recorded on the official score sheet.
- 20.3 UMPIRES: will be paid the FULL match payment where the match has commenced. Umpires will be paid HALF the match payment where the match has not commenced but has been cancelled due to poor weather.

## 21.PROTESTS

- 21.1 A team wishing to protest must:-
- 21.1.1 Notify the supervisor immediately post match and not sign the Official Scoresheet of the intention to protest.
- 21.1.2 Lodge the protest in writing on the official Grievance Form with the Association within 48 hours of the match being played.
- 21.1.3 The Committee will advise the result of the appeal and this decision shall be final.

## 22.AWARDS

- 22.1 All members of teams playing off in Grand Finals will receive a trophy
- 22.2 All Under 9, Under 10 and Under 11 participants will receive an appropriate participation award.

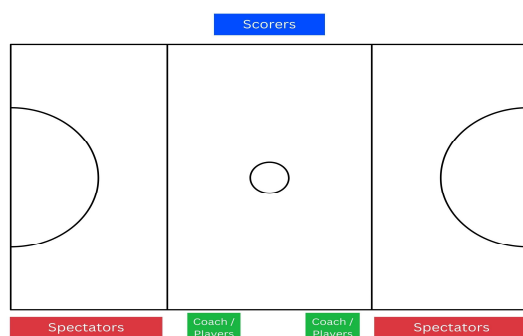
## 23.COACHING

- 23.1 1 named coach wearing an appropriate club supplied Coach Hi-Vis vest may move along the sideline providing coaching assistance to players only if required for the U9 Beginner Age groups only



## 24.SPECTATORS

- 24.1 Spectators are required to stand on the sidelines along the 2 end thirds of the court.
- 24.2 The coaching team, bench players and team manager are the only people allowed to stand in the Centre third with each team utilising the designated area as per diagram below



## 25.FUNDRAISING

- 25.1 The Association shall conduct fundraising activities during each year, as required.
- 25.2 The Committee shall determine other fundraising activities.
- 25.3 Individual Clubs may choose to reduce their costs by conducting fundraising activities. Clubs must advise the Committee prior to the event, providing details of and rationale for the fundraising activity. Information as to how the activity will be organised, including risk management and safety measures if relevant must be provided. Clubs will be limited to 1 sausage sizzle per season.
- 25.4 Fundraising activities will be restricted to netball related organisations.

## 26.COURSES, SEMINARS & OTHER OPPORTUNITIES

- 26.1 The Association shall provide notification of opportunities for all members to improve their skills by attending courses, seminars and other personal development activities.

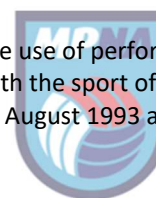
## 27.ACCREDITATION

- 27.1 The Association shall ensure that all officials have current appropriate minimum qualifications / accreditation.
- 27.2 Where minimum qualifications/accreditation standards are not met, the Association shall encourage and support the member/s to achieve the minimum standards.
- 27.3 UMPIRES: see Umpire Expectations & Accreditation.



## 28.RISK MANAGEMENT

- 28.1 Injury Reporting
  - 28.1.1 All Clubs are responsible for recording all injuries at the discretion of the injured player or players' guardian (player under 18) on the Injury Reporting Sheets provided.
  
- 28.2 Pre Match Checklist
  - 28.2.1 A pre-match checklist will be completed prior to all Mornington Peninsula Netball Association matches, programs and training.
  - 28.2.2 Any hazards identified will be documented, rectified where possible or reported to the appropriate agency (local council) if major repair is required.
  
- 28.3 Pregnancy
  - 28.3.1 As per Netball Victoria – Pregnancy & Netball
  
- 28.4 First Aid
  - 28.4.1 Each Club will provide its own basic First Aid supplies.
  - 28.4.2 Ice packs will always be available from the office fridge.
  - 28.4.3 The Mornington Peninsula Netball Association will provide a supplementary First Aid Kit complying with Netball Victoria – First Aid for Netball.
  - 28.4.4 The First Aid Kit will be stored at the venue and all appropriate personnel (court supervisors and umpires) will have access to it.
  - 28.4.5 A volunteer, Administrator, will maintain the first aid kit supplies. An inventory is to be completed on a monthly basis.
  - 28.4.6 The Mornington Peninsula Netball Association will have a designated room or area for the treatment of injuries. The room or area should be kept clean and accessible at all times.
  - 28.4.7 The Mornington Peninsula Netball Association will ensure that a qualified first aider is present at all competition.
  
- 28.5 Emergency procedures
  - 28.5.1 Emergency Phone Numbers - Ambulance, Doctor and Police - and an Emergency Procedure Plan is to be displayed in the First Aid area.
  
- 28.6 Weather
  - 28.6.1 In the case of extreme weather conditions the Mornington Peninsula Netball Association will follow Netball Victoria
  
- 28.7 Blood Policy and Infectious Diseases
  - 28.7.1 The Mornington Peninsula Netball Association will adopt Netball Victoria relating to blood policy and infectious diseases.
  
- 28.8 Smoke Free
  - 28.8.1 The Mornington Peninsula Netball Association will adopt a Smoke Free policy as prescribed by Quit Victoria. This will include indoor venues and outdoor court surroundings.
  
- 28.9 Sun Protection
  - 28.9.1 The Mornington Peninsula Netball Association will adopt a SunSmart policy as prescribed by the Cancer Council Victoria.
  
- 28.10 Codes of Behaviour
  - 28.10.1 The Mornington Peninsula Netball Association will adopt Codes of Behaviour as prescribed in the Netball Victoria Member Protection Regulation.
  
- 28.11 Drug Policy
  - 28.11.1 The Mornington Peninsula Netball Association does not support the use of performance enhancing substances and views any such use as detrimental to both the sport of netball and the spirit of the game. The Netball Victoria drug policy, August 1993 as amended from time



## 29. INDEMNITY

- 29.1 Except where provided or required by law and such cannot be excluded, the Mornington Peninsula Netball Association and its respective directors, officers, members, servants or agents are absolved from all liability however arising from injury or damage, however caused, arising whilst participating as a member.

## 30. DISPUTE RESOLUTION

- 30.1 The Committee will impose the prescribed penalty or any other penalty to any member that fails to adhere to these By-laws.
- 30.2 Any member of a team or Club which does not agree with a penalty or action of the Committee made under these By-laws, may advise the Committee within 48 hours of the penalty or decision being made.
- 30.3 The Committee may then:
- 30.3.1 discuss the issue with the relevant team or Club and make a decision regarding the matter. The Committee shall inform the party/ies involved of their decision either verbally or in writing; or
  - 30.3.2 have an informal meeting with the relevant party/ies in order to discuss and resolve the dispute.
  - 30.3.3 The Committee's decision is final.

## 31. SPECIAL CIRCUMSTANCES/PROVISIONS CLAUSE

- 31.1 Where these By-laws are silent, a decision can be made by the Management Committee that ensures the integrity of the Mornington Peninsula Netball Association is maintained at all times.
- 31.2 The Committee may, in using its reasonable discretion, in exceptional or extenuating circumstances, alter, vary or waive the requirements set out in these By-Laws relating to the Mornington Peninsula Netball Association.
- 31.3 As per the Constitution (clause 2c, Statement of Purposes) the Management Committee has the power to make additional Bylaws as deemed necessary.

## 32. INCLUSIVE ENVIRONMENTS

- 32.1 The Association is committed to providing a safe, fair and inclusive sporting environment where all people can contribute and participate.
- 32.2 The Association will endeavour to provide opportunities for males to participate in mixed and male competitions.
- 32.3 The Association may conduct cultural awareness training & inclusive workshops to ensure your club is providing a welcoming environment and creating awareness around cultural views and barriers.
- 32.4 The Association supports participation in netball on the basis of the gender with which a person identifies. If issues arise, the Association will seek advice on the application of the applicable Victorian discrimination laws for the particular circumstances.
- 32.5 All competitions will be clearly labelled in regard to age group and gender. This includes additional references to all genders that are permitted to play. All competition labelling will be clear and transparent.
- 32.6 The Association observes the Netball Victoria Gender Regulation in regard to male participation:
- 32.6.1 Males who are 13 years (and older) are not permitted to participate in female competition. This means that males must be less than 13 years of age (actual age) as at the first day of the competition or season; and
  - 32.6.2 males that turn 13 during that competition or season will be permitted to participate for the duration of that competition or season.
- 32.7 The Association observes the Netball Victorian Gender Regulation in regard to mixed competition:





- 32.7.1 Mixed competition for the 11&U and 13&U age groups will have NO restrictions applied on the basis of gender .
- 32.7.2 Mixed competition for the 15&U and above age groups will observe the following rules:
  - 32.7.2.1 The minimum number of males in a team is ZERO, and
  - 32.7.2.2 A mixed team must have a maximum of 3 males on court at any time, and
  - 32.7.2.3 A mixed team must only have up to one male in each third on court. For the avoidance of doubt this means:
    - 32.7.2.3.1 One male is permitted in the defence third occupying the position of Goal Defence or Goal Keeper, and
    - 32.7.2.3.2 One male is permitted in the mid third occupying the position of Center, Wing Attack or Wing Defence, and
    - 32.7.2.3.3 One male is permitted in the goal third occupying the position of Goal Attack or Goal Shooter.

### 33.UMPIRE ACCREDITATION AND EXPECTATIONS

- 33.1 Umpires will wear approved uniform.
- 33.2 Our umpire accreditation levels are as follows:
  - 33.2.1 Trainee – no formal qualification working towards badging
  - 33.2.2 Badged (0-3) – badged within the past 3 months and still requires guidance
  - 33.2.3 Badged (3-6) – badged 3-6 months ago
  - 33.2.4 Experienced – badged greater than 6 months ago and has consistently been umpiring at varying levels in the previous 6 months
  - 33.2.5 Mentor – qualified umpire who has been badged for greater than 6 months and possesses the required accreditation and confidence to guide a trainee umpire.
- 33.3 Each game where possible (10&U and above) will only consist of the following combinations of umpires
  - 33.3.1 1 trainee/mentor and 1 Experienced umpire
  - 33.3.2 1 Badged (0-3) and 1 experienced umpire
  - 33.3.3 1 Badged (3-6) and 1 experienced umpire
  - 33.3.4 2 Badged (3-6)
  - 33.3.5 2 Experienced
  - 33.3.6 Umpire shortage – where only 1 umpire is available it must be an EXPERIENCED umpire.
- 33.4 To ensure 33.2 & 33.3 can be met it may be a requirement to cap the number of trainee umpires accepted at any one time. Where the umpire supervisor cannot meet the requirements as outlined they should discuss and seek approval from the Competition supervisor.
- 33.5 For 9&U games 1 umpire is deemed suitable where it is an experience umpire who is capable of directing play and assisting the players on the court.
- 33.6 All umpires will be required to undertake a yearly review to ensure our high umpiring standards remain. This review will not be announced.
- 33.7 Umpires will be provided with written feedback in each review period to allow for ongoing training.
- 33.8 All trainee umpires must undertake at least 10 games indoors prior to being assessed for their badge with a minimum of 4 games in A Grade
- 33.9 Mentors are to meet mentor guidelines and requirements.
- 33.10 Umpiring of finals:
  - 33.10.1 OUTDOORS: Umpires must be categorized as Experienced to be able to umpire finals with preference given to those who have also been umpiring in the main season for consistency.
  - 33.10.2 INDOORS:
    - 33.10.2.1 Umpires must be categorized as Experienced to be able to umpire finals.
    - 33.10.2.2 Umpires presiding over finals must have umpired within that section for at least 4 weeks within that competition to allow teams to work with different standards/styles of umpiring that they may expect in finals.
    - 33.10.2.3 It is expected that all umpires presiding over senior games have been umpiring senior competitions throughout the year in the competition is held not just in finals.
    - 33.10.2.4 A mixed team must only have up to one male in each third on court. For the avoidance of doubt this means:



## 34.SQUAD ELIGIBILITY & SELECTION TRIALS

- 34.1 The representative Teams Sub-committee will organize the representative team selection trials.
- 34.2 Selection trials will be conducted under the following conditions:
- 34.2.1 All players up to and including the 15&Under age group wishing to be considered for a representative team must, play in an age appropriate competition within MPNA.
  - 34.2.2 Players in 17&Under age group or above wishing to be considered for a representative team must play, coach or umpire at MPNA and be considered a fulltime member of their team or umpiring panel OR complete 10 hours of 'Community Give Back' via MPNA approved skills clinics in the year they will be representing MPNA.
  - 34.2.3 The MPNA Representative Team Sub-Committee must gain approval from the MPNA Executive Committee for any exceptions to the above rules.
  - 34.2.4 All players who have registered shall be informed in writing of the date, time and place where selection trials are to be held.
  - 34.2.5 Notice of selection trials must be received at least seven (7) days prior to the date of the trials.
- 34.3 For a player to be offered a position they must be able to meet the minimum participation requirements
- 34.3.1 attend at least 80% of all games,
  - 34.3.2 attend at least 90% of tournaments
  - 34.3.3 attend at least 75% of trainings.
  - 34.3.4 Should this not be practical exemptions can be applied for and must be approved prior to the acceptance of any positions.
  - 34.3.5 Illness is the only exception to this.
  - 34.3.6 Injured players are still expected to attend and be part of the team for all available events.
- 34.4 Team selection panels
- 34.4.1 A minimum of three selectors must be appointed for each age group and/or a minimum of 2 selectors per court and shall be made up of the team coaches and a minimum of one independent selector
  - 34.4.2 Selectors may be appointed to more than one panel.
  - 34.4.3 Players shall be notified, in writing, of the team/squad in which they have been selected within a timely manner.
  - 34.4.4 The selectors, in consultation with MPNA Sub-Committee & MPNA Executive Committee, decision shall be final
- 34.5 Squad coaches will be selected based on skill and availability alongside best needs and interests of MPNA. The Director of Coaching with final approval of the MPNA Executive Committee will have the final say in the coaching team and the teams in which coaches will undertake their coaching roles.



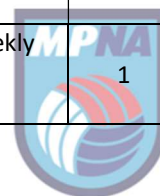
## SCHEDULE OF FINES

Fine Name	Fine amount	Due
AGM Non Attendance – Club	\$50 per registered team	2 weeks post meeting date
Pre-AGM non attendance – Club	\$40 per registered team	2 weeks post meeting date
General Meeting Non Attendance – Club	\$35 per registered team	2 weeks post meeting date
AGM Non Attendance – Team	\$80	2 weeks post meeting date
Pre-AGM non attendance – Team	\$60	2 weeks post meeting date
Pre-season General Meeting Non Attendance – Team	\$40	Prior to taking the court Rd 1.
Incorrect Score Sheet	\$30 per incorrect scoresheet per week	1 week
Out of uniform player	\$10 per player per game	Prior to taking the court
Late payment of fees	\$10 for each week overdue	As per invoice



## SCHEDULE 1

Position Number	Role Type	Position	Time Commitment	#	Role Rype
MP_001	Volunteer	President	As required by the role	1	Volunteer
MP_002	Volunteer	Vic President	As required by the role	1	Volunteer
MP_003	Volunteer	Secretary	As required by the role	1	Volunteer
MP_004	Volunteer	Treasurer	As required by the role	1	Volunteer
SQ_024	Volunteer	Independent Selectors	As required	6-10	Paid
SQ_025	Volunteer	Marquee Coord	As required by the role	1	Volunteer
SQ_026	Volunteer	Fundraising & Sponsorship Coord	As required by the role	1	Volunteer
SQ_027	Volunteer	Uniform Coord	As required by the role	1	Volunteer
SQ_028	Volunteer	Social Committee	As required by the role	5	Volunteer
SQ_029	Volunteer	Presentation Committee	As required by the role	5	Volunteer
UM_001	Program	Umpires	Paid	Various	Paid
SQ_030	Officiating	Squad Umpire Coordinator	Set fee	1	Paid
SAT_001	Officiating	Saturday Timekeeper	7am - 4:30pm	1	Paid
SAT_002	Officiating	Saturday Umpire Supervisor	7:30am - 4:30pm	1	Paid
PM_009	Officiating	Monday Timekeeper	4 hours	1	Paid
PM_010	Officiating	Monday Scorers	4 hours	2	Paid
PM_011	Officiating	Monday Umpire Supervisor	4 hours	1	Paid
PM_012	Officiating	Wednesday Timekeeper	5 hours	1	Paid
PM_013	Officiating	Wednesday Scorers	5 hours	2	Paid
PM_014	Officiating	Wednesday Umpire Supervisor	5 hours	1	Paid
SQ_016	Coaching	Squad Director of Coaching	Min: 1.5hrs training p/wk, Weekly Game, Sunday Tournaments, Coaches meetings, training	1	Paid
SQ_017	Coaching	Squad Head Coach 19's	Min: 1.5hrs training p/wk, Weekly Game, Sunday Tournaments, Coaches meetings, training	1	Paid
SQ_018	Coaching	Squad Head Coach 17's	Min: 1.5hrs training p/wk, Weekly Game, Sunday Tournaments, Coaches meetings, training	1	Paid - reimbursed volunteer
SQ_019	Coaching	Squad Lead Coach 15's	Min: 1.5hrs training p/wk, Weekly Game, Sunday Tournaments, Coaches meetings, training	1	Paid - reimbursed volunteer
SQ_020	Coaching	Squad Lead Coach 13's	Min: 1.5hrs training p/wk, Weekly Game, Sunday Tournaments, Coaches meetings, training	1	Paid - reimbursed volunteer



SQ_021	Coaching	Squad Lead Coach 11's	Min: 1.5hrs training p/wk, Weekly Game, Sunday Tournaments, Coaches meetings, training	1	Paid - reimbursed volunteer
SQ_022	Coaching	Coach inc Frankston & 2 tournaments	Min: 1.5hrs training p/wk, Weekly Game, Sunday Tournaments, Coaches meetings, training	2	Paid - reimbursed volunteer
SQ_022	Coaching	Coach Inc Frankston & all tournaments	Min: 1.5hrs training p/wk, Weekly Game, Sunday Tournaments, Coaches meetings, training	6	Paid - reimbursed volunteer
SQ_023	Coaching	Assistant Coaches inc Waverley & tournaments	Min: 1.5hrs training p/wk, Weekly Game, Sunday Tournaments, Coaches meetings, training	2	Paid - reimbursed volunteer
SQ_023	Coaching	Assistant Coaches inc Frankston & all tournaments	Min: 1.5hrs training p/wk, Weekly Game, Sunday Tournaments, Coaches meetings, training	8	Paid - reimbursed volunteer
SQ_023	Coaching	Assistant Coaches inc Frankston & 2 tournaments	Min: 1.5hrs training p/wk, Weekly Game, Sunday Tournaments, Coaches meetings, training	2	Paid - reimbursed volunteer
SAT_003	Canteen	Canteen Coordinator	Weekdays as required + 6am - 4:30pm Saturday	1	Paid
SAT_004	Canteen	Barista	7:30am-4pm	1	Paid
SAT_001A	Administration	Saturday Administrator	7am - 4:30pm	1	Paid
ASS_001	Administration	Association Administrator	8 hours per week	1	Paid
CLE_001	Administration	Cleaner	As required	1	Paid
SQ_015	Administration	Squad Coordinator	8 hours per week	1	Paid

