

MT MARTHA NETBALL CLUB

Effective August 2005

“Constitution” means the constitution of an Association or Club. It may otherwise be referred to as the Rules of Incorporation. If an incorporated association does not have its own Constitution, the model rules will apply.

“Bylaws” are addition rules which apply to members which generally deal with internal and administrative matters. The Bylaws are made under the Constitution. Accordingly, the Bylaws are subordinate to the Constitution and must not be inconsistent with the Constitution. An Association or Club should have a clause in the Constitution that provides the power to the Board or Committee to make Bylaws.

1. CORRESPONDENCE

- (a) All correspondence must be in writing from the Club Secretary or authorised person to the Association Secretary.
- (a) All correspondence from the Association will be addressed to the Club Secretary or authorised person.

2. INFORMATION TO MEMBERS

- (a) The Club shall provide the following information in writing to all members prior to the start of the season:
 - (i) Association contact details
 - (ii) Association venue address
 - (iii) Association Rules of Competition
 - (iv) Club Rules of incorporation and By-Laws
 - (v) Code of Conduct and Behaviour
 - (vi) Fixtures
 - (vii) Team training details – date/time/venue
 - (viii) Contact details for Team Officials
 - (ix) Contact details for Club Officials
- (b) The Club shall produce and distribute a Club Newsletter
 - (i) The Newsletter shall be produced when required.

(i) The Newsletter shall be distributed to each team by the Section Co-ordinator.

FINANCE

3.1 Fees

(a) The Committee of Management shall set fees annually.

(a) The fees shall be calculated to cover the costs of:

- (i) Team entry
- (ii) Netball Victoria membership fee
- (iii) Venue hire for training
- (iv) Equipment
- (v) Coaching costs
- (vi) Umpiring costs
- (vii) Trophies & Awards
- (viii) Administration costs

(a) Fees must be paid on or before Registration Day.

(a) Players will not be permitted to take the court until fees are paid.

3.2 Reimbursement/Payments

(a) Club committee members shall be entitled to claim expenses incurred whilst acting in an official capacity. Receipts must be supplied.

(b) Umpires will be paid on a monthly basis.

1. PLAYER REGISTRATION DAY

(a) The Committee of Management shall nominate a Player Registration Day each season prior to the start of the competition for which teams are to be selected.

(b) Players wishing to play in a team must:

- (i) Complete the official Registration form
- (ii) Attend the Player Registration Day. OR
- (iii) Forward the Reg. Form with payment to Treasurer by Registration

Day.

1. NETBALL VICTORIA MEMBERSHIP

(a) Netball Victoria membership fees set annually by the Victorian netball Association Inc.

(b) All players, coaches and umpires as members of the Mt Martha Club must

be current Netball Victoria members.

6. AGE REQUIREMENTS

(a) Participants age is determined as at **31st December** of that year. Year levels in brackets are the age group your child will participate in.

(b) Minimum age requirements are:

17/Under	-	16 years
15/Under	-	15 years
14/Under	-	14 years
13/Under	-	13 years
12/Under	-	(Year 6)
11/Under	-	(Year 5)
10/Under	-	(Year 4)
9/Under	-	(Year 3)

7. UNIFORM

(a) The club uniform is navy blue skirt, red polo, navy/black sports briefs and white socks.

Club colours are to be worn to the game.

(b) No jewellery is allowed and all ear-rings must be removed before players take to the court.

(c) Players will not be permitted to take the court unless they are in full uniform.

(d) Coaches are to enforce the uniform.

8. SELECTION OF TEAMS

(a) A Team Selection committee shall be formed whose duties shall be to review all the player registrations and form teams based on age group, ability and any other criteria, which the Team Selection Committee deems appropriate.

(b) The Team Selection Committee shall consist of:

(i) No less than three and no more than five members.

(c) Teams may not remain the same every year, however endeavour will be made to keep at least 2-3 friends together.

(d) Teams will be displayed at the school.

(e) The selection committee's decision is final.

9. TEAM OFFICIALS

- (a) The team Officials are Coach, Section Co-Ordinator.
- (b) Coaches
 - (i) A coach shall be appointed of each selected team.
 - (ii) All coaches must have a minimum Level O Coaching Accreditation
- (c) Section Co-Ordinator.
 - (i) A Co-Ordinator shall be appointed for each age section.
 - (ii) A Co-Ordinator will be a member of the Committee and will attend meetings.
- (d) Scorer
A Scorer shall be appointed for each selected team.
- (e) Umpires
All Umpires must have a minimum Accreditation of current Section 1 Theory mark and attend or have attended an accredited Umpires Course.
- (f) Captain
The role of Captain shall be rotated each game.

10. AWARDS

Each member shall receive a participation award at the end of the season.

11. PRESENTATION NIGHT

- (a) At the conclusion of the Winter Season, a Presentation shall be held.
- (b) The date and format shall be determined annually by the Committee.
- (c) The date, time, venue and format shall be provided in the Newsletter.
- (d) Presentation of all awards shall be made on the Presentation Night.

12. REPRESENTATIVE TEAMS/TOURNAMENTS

- (a) Players shall be encouraged to try out for Association Representative teams and any other representative teams.
- (b) Individual teams may apply to the Committee of Management to enter tournaments.
- (c) All costs of entering tournaments are to be met by the Team.

13. ACCREDITATION

- (a) The Club shall ensure that all officials have current appropriate minimum qualifications.
- (b) Where minimum qualifications/accreditation standards are not met, the Club shall encourage and support the member/s to achieve the minimum standards.
- (c) The Club will not appoint any person to an official position unless that person to be appointed has achieved the minimum standard qualification/accreditation.

14. RISK MANAGEMENT

14.1 Injury Reporting

- (a) All Coaches are responsible for recording all injuries at the discretion of the injured player or players' guardian (player under 18) on the Injury Reporting Book provided.

14.2 First Aid

- (a) All teams will have a first-aid kit in the Team bag which must be at all training sessions and games.
- (b) Emergency telephone numbers for all players will be listed.
- (c) All coaches to be informed of any medical conditions.

14.3 Weather

In the case of wet weather, the level co-ordinators will directly contact MPNA and then notify the coaches who will in turn notify their team.

14.4 Blood Policy and Infectious Diseases

The Mount Martha Netball Club will adopt Netball Infonet U4 and RM6 relating to blood policy and infectious diseases.

14.5 SmokeFree

The Mount Martha Netball Club will adopt a Smoke Free policy as prescribed by Quit Victoria. This will include indoor venues and outdoor court surroundings.

15. DISPUTE RESOLUTION

- (a) The Committee will impose the prescribed penalty or any other penalty to any member that fails to adhere to this By-law.
- (b) Any member of a team which does not agree with a penalty or action of the Committee made under this By-law, may advise the Committee within 48 hours of the penalty or decision being made.
- (c) The Committee may then:
 - (i) discuss the issue with the relevant team and make a decision regarding the matter. The Committee shall inform the party/ies involved of their decision either verbally or in writing: or

- (ii) have an informal meeting with the relevant party/ies in order to discuss and resolve the dispute.
- (d) The Committee's decision is final.

16. SPECIAL CIRCUMSTANCES/PROVISIONS CLAUSE

Where this by-law is silent, a decision can be made that ensures the integrity of the Mount Martha Netball Club is maintained at all times.

The Committee may in using its reasonable discretion, in exceptional or extenuating circumstances, alter, vary or waive the requirements set out in this By-Law relating to the Mount Martha Netball Club.

1. INDEMNITY

Except where provided or required by law and such cannot be excluded, the Mount Martha Netball Club and its respective directors, officers, members, servants or agents are absolved from all liability however arising from injury or damage, however caused, arising whilst participating as a member.